



PUBLIC NOTICE

**The Interlochen Public Library Regular Board Meeting
scheduled for October 18, 2021 at 10:00am
IPL Community Room**

**Interlochen Public Library
9411 Tenth Street
231-276-6767
Regular Board Meeting Agenda
10-18-2021**

Regular meetings scheduled the third Monday of the month at 10 AM

1. Call to Order
2. Roll call-Secretary will record members
3. Approve Agenda
4. Minutes
 - Approve the minutes from the 9-20-21 regular meeting
5. Public Comment (5 minutes per person)
6. Treasurer's Report
 - Review the treasurer's reports for September 2021
7. Director's Report
8. Friends Report
9. TADL Report
10. Health and Wellness Report
11. Facilities Report
 - Rory's Acoustic Panel update (final decision on color).
12. Unfinished Business
 - 2022 budget planning
 - "Light Up Interlochen" scheduled for Dec. 10, 2021
13. New Business
 - Welcome new board member Ethan Fitzpatrick
 - TADL Contract
14. Public Comment (5 minutes per person)
15. Adjournment

**Interlochen Public Library
Mission Statement**

To provide the information, resources and services that our diverse and changing population need in its lifelong search for intellectual, recreational and vocational information and enrichment.

**IPL BOARD MEETING
Interlochen Public Library
9411 Tenth Street, 231-276-6767
Board of Trustees Minutes(draft)
9/20/2021**

Call to Order: At 10:00 a.m. by President Pat Thompson

Roll Call -

Present: Rory Baker, Laurie Bouwman, Sue Egelus, Mary Beth Hardwicke, Pat Thompson
Resigned: Heather Kelto

Approval of Agenda -

- Motion to approve the agenda. Motion made by R. Baker, 2nd, M. Hardwicke, Motion carried.

Minutes -

- Motion made to approve Minutes from 8/16/2021. Motion made by M. Hardwicke, 2nd R. Baker. Motion carried.

Public Comment - No comment

Treasurer's Report

- The board reviewed and discussed the treasurer's report for August 2021.

Director's Report - Jennifer Thomet

- Summer Reading Club was well attended, several programs were held at the GLTwp Park and others held here at the library.
- The August family program "Voices of our Past" By Lynn Johnson was also a big success.

Friend's Report - Sara Thompson-

- September 20 The Annual Pot-luck/Meeting will take place via zoom.
- The Friends are preparing for Fall Festival/October 31 and Light Up Interlochen/Dec 10.
- In need of new board members.

TADL Report -

- Michele Howard was pleased to announce that their Summer Reading Club sign up statistics were the 2nd highest to be recorded.
- The Friends of TADL will be hosting a large book sale this weekend.
- TADL Board member Mary Budzinski passed away.

Health and Wellness Report -

- Next months Book Discussion: Hey Kiddo, Krosoczka
- Fall Harvest Demonstration
- Panel Discussion/Road to Recovery
- Fall into Money Management Workshop

Unfinished Business -

- Motion made by M. Hardwicke, 2nd L. Bouwman to ask Ethan Fitzpatrick to temporarily fill in the vacancy as a board member until elections. Motion carries.
- Motion made by M. Hardwicke, 2nd L. Bouwman to proceed with Acoustic Panels for the community room. Motion carries.

New Business -

- R. Baker, S. Egelus, and J. Thomet will work together on the 2022 Budget Planning.
- Light Up Interlochen is scheduled for December 10, 2021.

Adjournment

- Motion to adjourn, motion made by L. Bouwman , 2nd by M. Hardwicke,. Motion carried. Meeting adjourned at 10:55.
- Next meeting will be Monday, October18, 2021 at 10:00 a.m.

Interlochen Public Library

Balance Sheet

As of September 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
101.000.001 General Ckng ChemB 0420	148,637.69
101.000.002 MM Gen ChemB 1180	130,794.23
101.000.004 Petty Cash	125.00
101.000.005 Imprest Checking	401.06
Total Bank Accounts	\$279,957.98
Accounts Receivable	
101.000.040 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
101.000.010 Undeposited Funds	0.00
101.000.123 Prepaid Expenses	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$279,957.98
Fixed Assets	
101.000.132 Land Improvements	0.00
101.000.136 Leasehold Improvements	0.00
101.000.137 Accumulated Depreciation	0.00
101.000.146 Library Equipment	0.00
101.000.150 Books and Collection Items	0.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$279,957.98

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
101.000.202 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
101.000 Audit Accounts Payable	0.00
101.000.214 Due to Building Fund	0.00
101.000.220 Unearned Revenue	36,201.73
101.000.231 Federal W/H & FICA Payable	0.00
101.000.237 State W/H Payable	0.00
101.000.257 Accrued Payroll	0.00
101.000.361 Deferred Building Donations	0.00
Total Other Current Liabilities	\$36,201.73
Total Current Liabilities	\$36,201.73
Total Liabilities	\$36,201.73
Equity	
101.000.373 Investment in Fixed Assets	0.00
101.000.376 Restricted Fund Balance	
101.000.377 Restricted Endowment	0.00
Total 101.000.376 Restricted Fund Balance	0.00
101.000.385 Building Fund	
101-000-386 Assigned Fund Balance Carryover	0.00
101.000.387 Restricted Fund Bal - Donations	0.00
Total 101.000.385 Building Fund	0.00
101.000.388 Expendable Endowment	35,150.00
101.000.390 Unrestricted Fund Balance	78,759.61
101.000.399 Opening Balance Equity	0.00
Net Income	129,846.64
Total Equity	\$243,756.25
TOTAL LIABILITIES AND EQUITY	\$279,957.98

	TOTAL
101.790.800 Other Services and Charges	
100.790.812 Rentals and Equipment Lease	1,990.98
101.790.801 Accounting & Auditing	5,160.00
101.790.804 Cataloging Services	323.41
101.790.807 Exterior Bldg. Maintenance	
101.790.807.01 Spring & Fall Clean-up	1,027.00
101.790.807.02 Plowing	1,990.00
101.790.807.03 Mowing	560.00
101.790.807.04 Waste Removal	264.00
Total 101.790.807 Exterior Bldg. Maintenance	3,841.00
101.790.808 Interior Bldg Maintenance	
101.790 Water Testing	135.05
101.790.808.01 Cleaning Service	6,720.42
101.790.808.05 Mechanical	2,580.00
Total 101.790.808 Interior Bldg Maintenance	9,435.47
101.790.810 Payroll Fees	1,281.60
101.790.816 Contingency	411.16
101.790.840 Insurance	9,463.86
101.790.850 Communications & Software	695.37
101.790.851 Bank & Post Office	13.28
101.790.861 Travel Reimbursement	263.63
101.790.900 Programs & Public Relations	1,075.71
101.790.901 Wellness & Nutrition Program	391.23
Total 101.790.900 Programs & Public Relations	1,466.94
101.790.910 Staff Development	74.12
101.790.915 Memberships & Dues	2,882.08
101.790.916 Utilities	
101.790.920 Electric	3,609.85
101.790.921 Gas	4,443.94
Total 101.790.916 Utilities	8,053.79
101.790.940 Green Lake Township Lease	250.00
Total 101.790.800 Other Services and Charges	45,806.69
101.790.970 Capital Outlay	
101.790.980 Furniture & Equipment	1,418.90
101.790.982 Books	7,726.61
101.790.985 Audio Visual Materials	694.35
101.790.986 Periodicals	286.92
Total 101.790.970 Capital Outlay	10,126.78
Total Expenses	\$172,414.12
NET OPERATING INCOME	\$129,846.64
NET INCOME	\$129,846.64

Interlochen Public Library

Check Detail
September 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
101.000.001	General Ckng ChemB 0420					
09/17/2021	Bill Payment (Check)	7999	Ann Wallace.			-86.23 -86.23
09/17/2021	Bill Payment (Check)	8000	Center Point Large Print			-91.08 -91.08
09/17/2021	Bill Payment (Check)	8001	Integrity Business Solutions	941466		-75.52 -75.52
09/17/2021	Bill Payment (Check)	8002	Janette Ransom			-178.16 -178.16
09/17/2021	Bill Payment (Check)	8003	Joe Shipman			-140.00 -140.00
09/17/2021	Bill Payment (Check)	8004	Michele Ensign.			-177.40 -177.40
09/17/2021	Bill Payment (Check)	8005	Pure Water Works			-25.05 -25.05
09/17/2021	Bill Payment (Check)	8006	Universal Cleaners, LLC			-695.24 -695.24
09/17/2021	Bill Payment (Check)	8007	DEMCO, Inc.			-176.46 -176.46



OCTOBER DIRECTOR'S REPORT—JENNIFER THOMET

Did you know fentanyl was found in weed?

Last month at the Long Road to Recovery Panel Discussion, a peer recovery coach shared that he lost another peer recovery coach to an accidental overdose. This person lost their five-year sobriety in a moment of weakness, which ultimately cost them their life. They had no idea the weed they were smoking was laced with fentanyl. There was so much fentanyl in the weed that seven Narcan (overdose-reversal medication) was used, which failed to reverse the opioid overdose.

Before the Long Road to Recovery book series started, I didn't know much about prescription or street drug misuse. I am so far removed from the drug world that I don't know what a kilo looks like (is that like metric?). The thought of me buying street drugs is comical. *Friends, I am what the kids call basic.*

Why should we care if there is fentanyl in weed?

There are several reasons we should care. The most prevalent is because kids like to experiment with drugs, and typically weed is the first drug of choice for young people. Also, we could inadvertently be supporting a drug habit and not recognize the dangers—we can prevent this by using prescription medication Lockboxes and safely disposing of unused medications. Lastly, we should care because this is our community, and this summer, a local child lost her life due to her parent's addiction.

How can we talk about addiction to others?

One stopping block in understanding the full scope of this addiction crisis might be because we are not necessarily personally affected by it. Conversely, this topic might be too personal for others and trigger emotional trauma. We chose a book discussion to facilitate this topic because it can be easier for some people to talk about addiction when they are not talking about themselves or their trauma, but rather objectively through another's lens or story. It's not our personal stories we're sharing, so we may feel more receptive to share our thoughts and start exploring new ideas or connecting to others' lived experiences.

I hope you can join us for our fourth installment of this series, *Hey, Kiddo* by Jarrett Krosoczka, on October 21st at 5 pm.

Circulation Sept 2021: 4,897; (Sept 2019: 5,420)
Hold Transit Counts Sept 2021: 639 to other libraries; 611 from other libraries to IPL
Programs: Sept 2021: 60 programs, 576 General Attendance;
Patron Count: September 2021: 3,181
Curbside Pickup: September: 2021: 2
Questions Answered: September: 986
Computer Use: September: 152
Total New Library Cards Issued in Sept: 22

Thank you to our Friends of IPL

The Fall Into Money Management Workshops are underway, and through this series, participants learn about money management and personal finances. Yes, each class builds on the previous curriculum, but there is no need to attend all of them to learn something new. Classes are each Wednesday at 5:30-7:30 pm.

Five Rivers: Life Writing through the Senses-- A special Writers Workshop will be Tuesday, October 26th from 4-5:30 pm with an author reading from *ELEMENTAL: Michigan Voices*. This workshop is by award-winning author Anne-Marie Oomen and is in honor of the late Lois Parson Driscoll.

Spread the Words

Adult and Teen Make and Take craft for October is Pumpkin Cookies! IPL will provide a cookie and decorations to make a special treat or make a decorative stuffed pumpkin!

Tween Tuesday for October is finishing up diamond art and brownies! Tweens meet every Tuesday from 3:30-4:30. Once a month, we will have surprise food treats.

Rory Baker will be offering a Medicare informational session on Saturday, October 23rd, at 2 pm. Medicare Annual Election Period is from October 15-December 7, 2021. Options can be confusing. Do you have questions regarding the recent changes to Medicare, drug plans, or what doctor you can see? Put the pieces together with this information session led by licensed professional Rory Baker. If you are on Medicare or becoming Medicare eligible, this information session is for you.

Boooooooks!

IPL will have Halloween fun and activities Thursday, October 28th through the 30th. Stop by our Teen and Tween room for a haunted library, and feel free to wear our costumes for Tot Time and Baby Time!

Health and Wellness

Tricks and Treats Cooking Class. Saturday, October 30th from 1-2:30 pm

Are you 6-12 years old? Want to learn how to make hauntingly healthy and gruesomely good Halloween snacks? Join us at our chilling and thrilling cooking class, and we will show you how to make some frightfully fun and easy-to-make Halloween snacks! Be sure to wear a costume and bring your best beastly friend!

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4. Please recall that when IPL built its new building, it received an additional \$18,579.54 in resources over PCL when it built a new building totaling \$32,457.38 in infrastructure costs.

All subsequent years will follow the current contract language for increases/decreases in allocation based on collected revenues as defined in the current contract. Also, Section 2(C), which will continue with the next contract, allows Member Libraries to request Supplemental Funding at any time for the TADL Board's consideration. TADL is proposing that this contract will last for a duration of 10 years.

We hope this number is amenable to you. We are hoping to have this finalized by the November 18, 2021, TADL Board meeting. We look forward to hearing from you in a timely manner in order to have the attorney draft the required documents in time.